



a division of JDFulwiler & Company Insurance

## Event Liability Coverage Registration Part Two

Gales Creek Insurance Services  
a division of JDFulwiler & Co. Insurance  
5727 SW Macadam Ave  
Portland OR 97239  
503. 977.5641 :: [events@galescreek.com](mailto:events@galescreek.com)  
[www.eventinsurancenow.com](http://www.eventinsurancenow.com)

# Table of Contents

Introduction ..... 2

Producer Agreement..... 3-5

# Event Liability Coverage

## Registration Step Two

Thank you for your interest in placing special event liability coverage via [www.eventinsurancenow.com](http://www.eventinsurancenow.com) a division of Gales Creek Insurance Services.

The following producer agreement is the second step in the short registration process.

If you have NOT registered online, please return to [www.eventinsurancenow.com](http://www.eventinsurancenow.com) and select login button in the top right corner and complete the online registration.

If you have already registered, please complete and return the attached document. We will email you within twenty-four hours with an approval notification.

If you have additional questions, please email [events@eventinsurancenow.com](mailto:events@eventinsurancenow.com).

## Producer Agreement

This AGREEMENT made and entered into between GALES CREEK INSURANCE SERVICES, a division of JDFulwiler & Company Insurance, hereinafter called GCIS and \_\_\_\_\_ hereinafter called PRODUCER this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

WHEREAS, GCIS is in the business of placing risks of insurance coverage(s) with various companies for insurance agents and/or brokers; and WHEREAS, PRODUCER wishes GCIS to place coverage(s) for PRODUCER, it is mutually understood and agreed:

1. GCIS and PRODUCER will be considered independent contractors and that no employment or agency relationship shall exist between the two parties at any time. GCIS agrees to compensate PRODUCER via commission on a per-risk basis on risks placed with GCIS.
2. PRODUCER guarantees payment of all premiums, taxes, and fees due on every insurance contract placed for the PRODUCER. No flat cancellations are allowed unless the insurance contract is returned prior to the inception date. PRODUCER further understands that minimum earned premiums may be applicable to individual risks and guarantees payment whether or not such amounts can be collected by the PRODUCER.
3. PRODUCER only has authority to BIND policies and issue certificates via the GCIS online delivery platform. PRODUCER understands that the risk categories built into the online delivery program are designed to select qualified risk categories. Hazards outside of the online platform will be offered rating via different markets, and PRODUCER will receive proposal and specific BINDING instructions. PRODUCER may not create, issue, endorse, or otherwise prepare in any way a certificate or binder of any coverage requested bound (other than noted above). These are the sole responsibility of GCIS.
4. PRODUCER understands that GCIS may (at the discretion of GCIS) require a deposit premium on any or all insurance contracts bound by GCIS. It is further understood and agreed that GCIS may issue individual invoices or bill remaining balances due by agency statement (at the discretion of GCIS). If statements are issued, net premiums must be received not later than 15 days after statement issuance. All items not paid within this period of time will be subject to cancellation for non-payment of premium.
5. With respect to additional premiums generated by audit, PRODUCER agrees to exert all reasonable effort to collect such additional premiums from the insured. If PRODUCER returns the audit for direct collection, no commission shall be paid to PRODUCER.

## Producer Agreement (continued)

6. PRODUCER agrees to maintain errors and omissions insurance with an annual policy liability limit of at least a \$1M per occurrence for itself and those for whom it is responsible. Please attach a copy of the E&O declaration page.

7. PRODUCER shall indemnify and hold GCIS harmless against all claims, liabilities, attorney's fees, or costs which GCIS may become obligated to pay as a result of loss to the insured which are caused by an error or omission of PRODUCER in placement or processing business with GCIS. GCIS will further indemnify and hold PRODUCER harmless for loss which PRODUCER may become obligated to pay as a result of error or omission caused by GCIS.

8. PRODUCER represents and warrants that if PRODUCER obtains a quote for any of their clients/prospects that are located outside the Producer's domicile state that PRODUCER will have and maintain all appropriate licenses required by the insurance department in such state in connection with the requested quote. PRODUCER acknowledges (as of the date the agreement is signed) that the online program at [www.eventinsurancenow.com](http://www.eventinsurancenow.com) is NOT available for applicants residing in or event locations in, the states of Wyoming or Arizona. GCIS can assist PRODUCER in placing Arizona business outside of the [www.eventinsurancenow.com](http://www.eventinsurancenow.com) portal.

9. PRODUCER acknowledges that all certificates of insurance and evidences of insurance must be issued by EventInsuranceNow.com website or Gales Creek Insurance Services, and are deemed invalid if otherwise issued/evidenced.

10. PRODUCER agrees and understands that by accessing [www.EventInsuranceNow.com](http://www.EventInsuranceNow.com), Producer may have access to proprietary information, such as rates, quote formats, and system processes. Such information is the intellectual property of GCIS.

11. This AGREEMENT may be canceled by either party at any time upon ten (10) days written notice by either party, but said cancellation shall not alter in any manner the continued application of this agreement to insurance contracts or policies effective prior to the date of such cancellations. Upon termination of this agreement, provided that PRODUCER has complied with all the provisions herein, the use and control of the expirations and records pertaining thereto shall be deemed the property of PRODUCER.

# Producer Agreement (continued)

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

By: \_\_\_\_\_ PRODUCER

Title: \_\_\_\_\_

Tax ID or SS# \_\_\_\_\_

License#: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Street

City

State

Zip

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

eMail: \_\_\_\_\_

Is your agency (or any agent on staff) a member of IBA West?      Yes      No

Please Attach/Provide the following information with the executed producer agreement:

- Copy of current Agency and Producer License
- Copy of current Agency Errors and Omissions Policy (declarations page)

Please fax or email the completed agreement and above documents to 503.977.5856 or [events@eventinsurancenow.com](mailto:events@eventinsurancenow.com).

For CGIS Use Only:

Accepted and effective this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

By: \_\_\_\_\_ CGIS

Title: \_\_\_\_\_